



CHESTERFIELD CHILD CONTACT CENTRE

At Rose Hill United Reformed Church, Soresby Street,
Chesterfield S40 1JN

YOUR AGREEMENT WITH THE CHESTERFIELD CHILD CONTACT CENTRE

The Contact Centre can be used by several families at any one time. In order to provide a happy and safe place for the children we ask all parents to accept certain rules before attending the Contact Centre. Experience suggests that agreeing to a number of common sense rules avoids misunderstandings and goes a long way to ensuring that all visits are happy and successful.

Care of the Children

1. Children need a familiar face and a parent must be present at all times.
2. Parents are responsible for the safety and supervision of their children whilst they are at the Contact Centre.
3. Other relatives or friends can only attend the Contact Centre in exceptional circumstances. This must be by prior arrangement and with the express written agreement of both parents only.
4. No child can be moved from the Contact Centre during a visit without prior arrangement and the written consent of both parents.
5. Volunteers are not permitted to supply medicines to the children.
6. Please do not bring your child if he or she is suffering from an infectious disease (e.g. chicken pox or diarrhoea).

Behaviour

7. Please do not bring alcohol or drugs onto the premises. Anyone deemed to be under the influence of alcohol or drugs will be asked to leave.
8. Smoking is not permitted in the building.
9. The use of cameras, camcorders and other recording devices is not permitted.
10. Please ensure that your mobile phone is switched off, whilst you are at the Contact Centre.
11. Any behaviour that is deemed by Volunteers to be intimidating, offensive, racist, abusive or aggressive will not be tolerated at the Contact Centre; those involved will be asked to leave immediately.
12. If a parent advises the Contact Centre Co-Ordinator at the outset that he/she does not wish to come into contact with the other parent, the Co-Ordinator will advise the volunteers on duty on each occasion. Both parents will be expected to honour any such arrangement that is made but this can only apply within the Contact Centre Building and not outside.

General Information

13. Please remember that whilst our Volunteers are on hand and ready and willing to act in a supportive capacity, they cannot supervise contact on a one-to-one basis.
14. The Contact Centre is not a place for negotiations.
15. Please avoid any behaviour which could cause distress to other children and their families who are using the Contact Centre.
16. The safety and protection of the children will be the main consideration at all times.
17. The Volunteers are not allowed to talk about people who come to the Contact Centre, so we would appreciate it if you didn't either.
18. Time keeping is important to families and the Volunteers. Please let us know if you are delayed or prevented from attending. Your non-attendance could affect another family's use of the Centre. Failure to attend without explanation could mean that you lose your place at the Contact Centre.
19. Only people named on the referral form will be allowed admittance to the Contact Centre.
20. Animals are not allowed on the premises.

In return for the centre providing contact facilities for my child, I acknowledge these rules and my acceptance of them. I understand that my failure to co-operate with these rules may result in my being asked to leave the Contact Centre and may also affect my ability to use the Contact Centre in the future.

Print Name _____ Signed _____ Date _____